

2390 Bass Lake Road ♦ Rescue, CA 95672 ♦ (530) 677-4461

For School Year

## INTRADISTRICT TRANSFER REQUEST

Intradistrict Transfer refers to student transfers to another school site within the Rescue Union School District

STUDENT NAME(S)	DATE OF BIRTH	GRADE (FOR YEAR REQUESTED)	SCHOOL OF RESIDENCE	SCHOOL REQUESTED

PARENT/GUARDIAN:	HOME PHONE:
STREET ADDRESS:	WORK PHONE:
CITY/ZIP:	CELL:
EMAIL ADDRESS:	

## REASON FOR TRANSFER REQUEST

- ☐ Special District Program: *Name of program* \_\_\_\_\_
- ☐ Sibling of student currently enrolled at school requested
- ☐ New Intradistrict applicant meeting priority enrollment deadline
- ☐ New Intradistrict applicant submitted after priority enrollment deadline
- ☐ Overflow Student
- ☐ Other \_\_\_\_\_

**Check any category below that applies to your child:**

- ☐ Gifted                      ☐ English Learner                      ☐ Special Ed (SDC, RSP, Speech)  
☐ Title I                      ☐ 504 Plan                      ☐ Academic Intervention

PARENT / GUARDIAN SIGNATURE \_\_\_\_\_

\_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**APPROVAL:** *Intradistrict transfers must be submitted to your school of residence first. Students new to RUSD must complete a tour of their school of residence before this request will be considered for approval.*

- ☐ **School of Residence Tour Completed** \_\_\_\_\_ Principal Signature (School of Residence)

<b>1. <u>SCHOOL OF RESIDENCE</u></b> <b>ADMINISTRATOR</b> _____ <div style="text-align: center; margin-top: 10px;">             SIGNATURE             <span style="margin-left: 150px;">DATE</span> </div> <div style="margin-top: 10px;"> <i>Reason for Denial</i> _____         </div>	<input style="width: 40px; height: 40px; border: 1px solid black;" type="checkbox"/> APPROVED  <input style="width: 40px; height: 40px; border: 1px solid black;" type="checkbox"/> DENIED
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<b>2. REQUESTED SCHOOL</b> <b>ADMINISTRATOR</b> _____ <div style="text-align: center; margin-top: 10px;">             SIGNATURE             <span style="margin-left: 200px;">DATE</span> </div> <i>Reason for Denial</i> _____	<input type="checkbox"/> APPROVED  <input type="checkbox"/> DENIED
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<b>3. FINAL DISTRICT APPROVAL</b> <b>SUPERINTENDENT/DESIGNEE</b> _____ <div style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> <span>SIGNATURE</span> <span>DATE</span> </div> <i>Reason for Denial</i> _____	<input type="checkbox"/> APPROVED  <input type="checkbox"/> DENIED
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**This application may be denied during the school year if a site or educational placement becomes impacted.**

For priority guidelines for intradistrict transfers, please refer to Board Policy 5116.1 and to the information on the back.

Acceptance of this transfer has no correlation with the El Dorado Union High School District's intradistrict transfer policies or assigned high school. The El Dorado Union High School District boundaries are based upon home address/residence. For questions related to high school transfers please contact the EDUHSD at 530-622-5081.

**This agreement may be revoked for violation of district and/or school rules related to discipline, behavior or attendance**

Rescue Union School District  
**INTRADISTRICT TRANSFER INFORMATION**

**ATTENDANCE PRIORITIES**

Priority for attendance and waiting list will be given to students within the following categories:

**First**, students residing within a school's attendance area (Education Code 35160.5), and

**Secondly**, continuing students wishing to remain at the same school—intradistrict and overflow students (overflow students are students displaced by the district from their school of residence due to unavailability of space).

[Students continuing on an intradistrict transfer will not be required to reapply and the agreement will be effective for the grade span of the current school. Please note students may still be subject to displacement due to excessive enrollment.]

*Intradistrict enrollment will be determined based on the following priorities:*

1. Siblings of intradistrict, and overflow students concurrently enrolled at the same school.
2. Continuing intradistrict transfer students.
3. New intradistrict transfers for students with siblings already admitted at the school.
4. New intradistrict applicants - Students will be selected by lot and if space is not available will be placed on a waiting list. *Those students who are on the waiting list will be given priority over new intradistrict applicants submitted after the last week in July unless they request to be dropped.*
5. Interdistrict Transfers:
  - a. Employment within the district
  - b. Continuing interdistrict transfers
  - c. New applications *(If space is not available student will be placed on the waiting list for the remainder of the year)*

Priority for Intra- Interdistrict Transfer Requests

Order of Consideration	New Request	Continuing	Sibling Already Admitted at the School
1 <sup>st</sup> Priority		Y	Y
2 <sup>nd</sup> Priority		Y	
3 <sup>rd</sup> Priority	Y		Y
4 <sup>th</sup> Priority	Y		
5 <sup>th</sup> Priority	Interdistrict transfer: <ol style="list-style-type: none"><li>a. Employment within the district</li><li>b. Continuing transfers</li><li>c. New applications</li></ol>		

Intradistrict enrollment requests will be approved, as space is available, using the priority ranking listed above. In the event of limited space, with multiple applicants meeting the same priority criteria, a lottery process will be used to select the requests to be approved. Spaces will be filled in the order in which the applications are drawn. The names from the remaining requests will be drawn, using the lottery process, and placed on a wait list.

**TRANSPORTATION**

**TRANSPORTATION WILL NOT BE PROVIDED FOR STUDENTS ATTENDING OTHER SCHOOLS ON AN INTRADISTRICT TRANSFER.**